SERVICE   SOLUTIONS   SUCCESS

NEIGHBORHOOD

IMPROVEMENT PROGRAM

2012 Quality of Life Bond

BUILDING TOMORROW
Together

Presentation of NIP Process & Staff Preliminary Recommendation to Bond Oversight Advisory Committee (BOAC)

Community & Human Development Department
Neighborhood Services Division
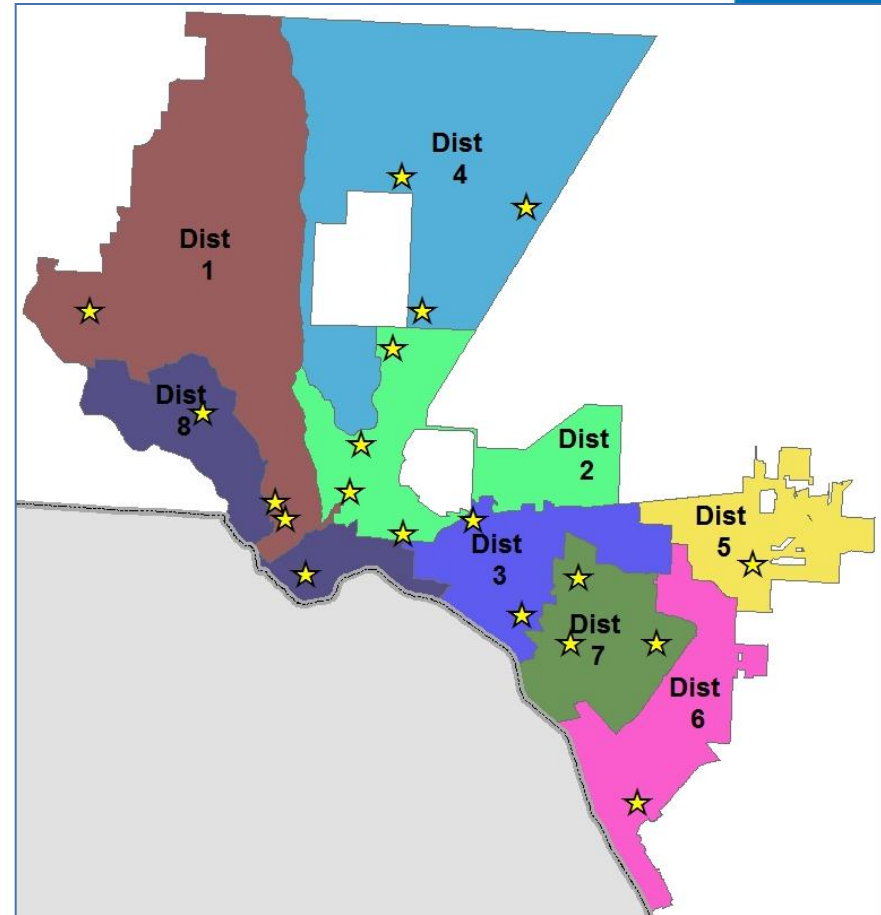**May 15, 2014**

NEIGHBORHOOD
SERVICES

NIP – Background

Purpose

To provide an opportunity for recognized neighborhood associations to request small-scale, permanent physical improvement projects within their area.

City Coordination

Neighborhood Services is the liaison between neighborhood associations and City departments throughout the NIP application and implementation process.

NIP – Funding

$10 million approved in the 2012 Quality of Life Bond

- **Break Down:**
  - $1 million per project round (10 rounds over 10 years)
  - $200,000 per round for <u>ALL</u> soft costs (engineering, design, etc.)
  - $100,000 per district for project requests each round
  - Unexpended funds in any district will roll over to future rounds in that district

Total Funds per District	# of NIP Rounds	Funds per Round per District
$1 million	**10**	**$100,000**

NIP – Process

Phase 1 – **Initial Review & Proposal Submittal**

– Neighborhood Services pre-reviews all proposals & assists with application completion.

Phase 2 – **City Departments Determine Project Proposal Feasibility**

– Feasibility of projects is determined by the City department(s) responsible for the implementation and/or maintenance of the completed project.

Phase 3 – **Cost Estimates and Pre-Design Meeting**

– Engineering prepares cost estimates for project proposals deemed to be feasible.

Phase 4 – **Neighborhood Improvement Review Committee (NIRC) Recommendations**

– NIRC scores each project proposal on a 125-point scale.

– Neighborhood associations may speak on behalf of their project proposals at NIRC meetings.

Phase 5 – **City Council Approves NIP Projects**

– Final approval of all project proposals is granted by City Council.

NIP - Project Score Card

City Department:

Name of Reviewer(s):

Neighborhood Association:

Concept Project Name:

Project Description:

	TOTAL SCORE
	125

(Possible range 0 to 125 points)

1) **Technical Merit**	Points	Your Score
– How well did the applicant follow the application instructions & include all the required attachments?	(0-5)	5
– How well did the applicant develop their overall project proposal?		

2) **Project Goal**	Points	Your Score
– How well does the applicant provide a clear & concise goal for proposed project?	(0-5)	5

3) **Project Description**	Points	Your Score
– How well does the applicant clearly describe what they are requesting?	(0-10)	10

4) **Project Background**	Points	Your Score
– How well does the applicant describe a significant community need/problem?	(0-10)	10
– How well does the applicant make a case for how the proposed project will address the stated need/problem?		

5) **Project Map**	Points	Your Score
– How well does the applicant clearly label the general location(s) of proposed project or proposed project items?	(0-5)	5

6) **Project Picture/Illustration**	Points	Your Score
– How well does the applicant provide a clear picture of what the current site looks like?	(0-5)	5
– How well does the applicant provide a clear illustration of what they envision the project to look like?		

7) **Neighborhood Support**	Points	Your Score
– 20-points, 100 or more household signatures	(0-20)	20
– 15-points, 60 to 99 household signatures		
– 10-points, 30 to 59 household signatures		
– 5-points, 15 to 29 household signatures		
– 0-points, less than 15 household signatures		

8) **Budget - (For Project Design Team)**	Points	Your Score
– 20-points, if project cost is below $25,000	(0-20)	20
– 15-points, if project cost is $25,000 to $49,999		
– 10-points, if project cost is $50,000 to $74,999		
– 5-points, if project cost is $75,000 to $99,999		
– 0-points, if project cost is $100,000 or over		

9) **Strategic Alignment - (For City User Department ONLY)**	Points	Your Score
– Does the proposed project align with the City department's strategic plan, policies or standards?	(0-20)	20
– Does this proposed project require high maintenance or upkeep?		
– Can this proposed project be funded under another program? If so, where does it rank within that program?		
– Overall, does the City user department support the proposed project?		

10) **Bonus Merit & Project Leverage - (For Neighborhood Services ONLY)**	Points	Your Score
Has the applicant been awarded in previous rounds?	(0-25)	25
– 10-points, if applicant has never been awarded NIP funds		
– 5-points, if awarded NIP is greater than 5 years ago		
– 0-points, if applicant has been awarded an NIP project less than 5 years prior to the current round		
Has the applicant secured any monetary donations to contribute to the project?		
– 15-points, if monetary donation cover 20% of project cost		
– 10-points, if monetary donation cover 10% of project cost		
– 5-points, if monetary donation cover 5% of project cost		
– 0-points, for no monetary contribution		

NIP – Examples of Eligible Projects

Eligible Project Examples

– Park amenities (*picnic tables, playground equipment, lighting, signs, trails, etc…*)

– Pedestrian, bicycle & street amenities (*crosswalks, sidewalks, streetlights, historic street signs, landscaping, etc.*)

Ineligible Projects

– Projects on private property

– Projects requiring purchase or acquisition of land or property

– Projects that exceed $100,000

NIP – District 1

Award 3 neighborhood projects – Totaling $90,500

Rank	Neighborhood Association	Project Type	Project Request	Cost Est.
1	Mission Hills NA	Mission Hills Park Improvements	Install an ADA curb cut with handicap parking; repair walking trail; & repair playground containment wall	$44,900
2	Kern NA	Madeline Park Improvements	Install 25'x 20' canopy over toddler play area	$26,000
3	Montoya Gardens NA	Little River Park Improvements	Install xeriscaping with 5 trees, 25 shrubs & drip irrigation	$19,600
3	Montoya Heights NA	Ethel & Edgar Sidewalk Gaps	Construct 5' ft wide sidewalk	$99,200

NIP – District 2

Award 4 neighborhood projects – Totaling $97,600

Rank	Neighborhood Association	Project Type	Project Request	Cost Est
1	Sunrise Park NA	Sunrise Park Improvements	Provide exterior access to existing restrooms in rental shelter	$19,500
2	Newman Park NA	Newman Park Improvements	Install community plant bed behind existing park sign with 15 shrubs & drip irrigation	$10,500
3	Central NA	Summit Fillmore Park Improvements	Install 2 picnic tables, 1 bench, & 2 trash receptacles	$22,200
4	Patriot Park NA	Patriot Park Improvements	Create a xeriscape park with walking path, picnic table, bench,& trash receptacle	$45,400
5	Newman Park NA	Newman Park Improvements	Install 33' x 33' metal canopy with light & electrical box	$93,000

NIP – District 3

Award 2 neighborhood projects – Totaling $96,100

Rank	Neighborhood Association	Project Type	Project Request	Cost Est
1	Valley View/Crest Hills NA	Residential Streetlights	Install 10 new LED streetlights	$28,300
2	Stiles Garden NA	Stiles Park Improvements	Install a handball court with lighting & trash receptacle	$67,800

NIP – District 4

Award 2 neighborhood projects – Totaling $82,700

Rank	Neighborhood Association	Project Type	Project Request	Cost Est
1	Shearman Park NA	Jorge Montalvo Park Improvements	Install 8' ft chat walking trail	**$67,300**
2	North Hills NA	Chuck Heinrich Park Improvements	Install 8 park benches along existing walking trail	**$15,400**
3	Mountainside NA	Alabama/Magnetic Bike Path	Double-striped bike path on both sides of street	**$96,800**
4	Castner Heights NA	Todd Ware Park Improvements	Install 1 picnic table with 12'x 12' metal canopy	**$35,100**
4	Castner Heights NA	Todd Ware Park Improvements	Install 4 fitness stations with 25'x20' metal canopy	**$68,200**

NIP – District 5

Award 1 neighborhood projects – Totaling $99,900

Rank	Neighborhood Association	Project Type	Project Request	Cost Est
1	Las Tierras NA	Carlos Bomback Park Improvements	Install 2 bay swing sets with playground wood fibers, 2 basketball hoops, basketball court lighting, 2 picnic tables, 5 benches, 3 trash receptacles & 8 trees with irrigation modification	$99,900

NIP – District 6

Award 1 neighborhood projects – Totaling $27,900

Rank	Neighborhood Association	Project Type	Project Request	Cost Est
1	Valle de Las Misiones NA	Residential Streetlights	Install 1 new LED streetlight & retrofit 31 existing lights with LED lights	$27,900

NIP – District 7

Award 3 neighborhood projects – Totaling $98,800

Rank	Neighborhood Association	Project Type	Project Request	Cost Est
1	Santa Lucia NA	Gallagher Sidewalk Gap	Install 5'ft sidewalk	**$47,100**
1	Travis White NA	Eastwood Dam Gates	Install 2 wrought iron gates	**$15,700**
3	Lomaland NA	Lomaland Park Improvements	Install picnic table with 12'x12' metal canopy, 1 bench and 1 trash receptacles	**$36,000**
2	Santa Lucia NA	Carolina	Install a retaining wall	**$57,800**
4	Yucca NA Las Palmas NA	Yucca Park Improvements	Install a handball court	**$60,300**
5	Las Palmas NA	Residential Streetlights	Install 28 new LED streetlights	**$79,100**
6	Thomas Manor NA	Thomas Manor Park Improvements	Install swings with containment wall & wood fibers, benches, plant trees & remove dead trees	**$78,800**

NIP – District 8

Award 2 neighborhood projects – Totaling $97,800

Rank	Neighborhood Association	Project Type	Project Request	Cost Est
1	Central Business Association	Downtown Shopping District Benches	Install 12 new benches and replace 3 existing benches	$59,600
3	Coronado Civic Association	Coronado Area Curb Cuts	Install 12 curb cuts	$38,200
2	Zach White NA	River Bend Trees	Plant 144 trees with drip irrigation	$100,000

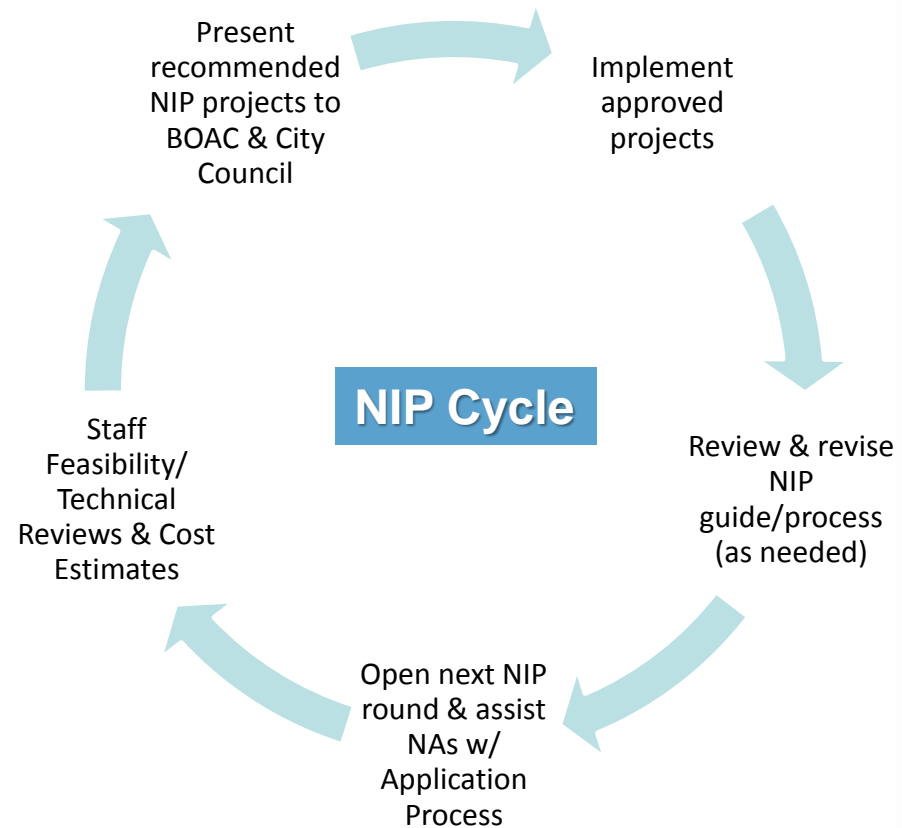# NIP – Next Steps

Timeline:

- **June 17th –** Present recommended NIP projects to City Council for final approval

- **June/July –** Review & revise the NIP Guide

- **July/Aug –** Open 2nd NIP round applications

- **Sept 6th –** NIP workshop at annual Neighborhood Summit

- **Oct –** NIP applications due

- **Nov/Feb** – NIP review process

- **Feb/March** – Present recommendations to BOAC & City Council

NIP Cycle

- Present recommended NIP projects to BOAC & City Council
- Implement approved projects
- Review & revise NIP guide/process (as needed)
- Open next NIP round & assist NAs w/ Application Process
- Staff Feasibility/ Technical Reviews & Cost Estimates